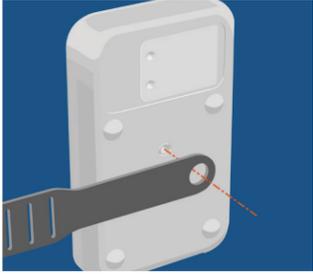


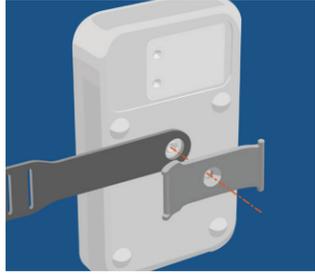
# ReddyPort® Microphone and Controller

In-service poster (refer to product IFUs for more detailed instructions)

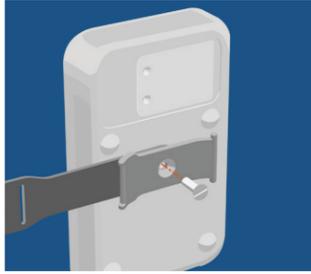
## Install strap and mounting bracket to ReddyPort® Controller



**STEP 1: LOCATE** screw provided in the box. **ALIGN** hole in strap to screw thread.



**STEP 2: ALIGN** and **PRESS** mounting bracket through strap with "fork" towards strap figure.



**STEP 3: SCREW** in mounting bracket with provided screwdriver.

## Attach data cable and power supply to ReddyPort Controller



**STEP 1: LOCATE** black end of data cable which inserts into controller.



**STEP 2:** Before inserting data cable into bottom of controller, hold black end of data cable pointing away and turn rotating outer sleeve counterclockwise to open the locking mechanism.

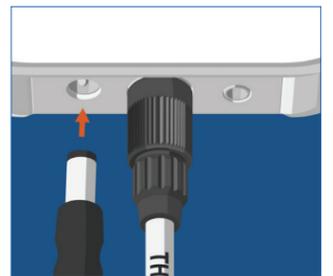


**STEP 3: PRESS** black end of data cable with text "this side up" facing the front of corresponding connector on controller until pins slide into place.

**NOTE: DO NOT** force data cable into connector. If aligned correctly it will easily go into place.

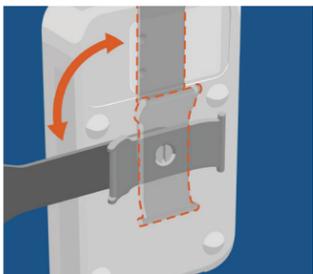


**STEP 4:** Once inserted completely, **ROTATE** locking collar on black end of data cable clockwise one quarter turn to secure and lock into place. If inserted correctly, you will hear it "click" and lock into place.

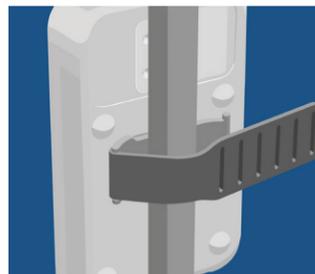


**STEP 5: INSERT** power supply jack into controller and plug into power outlet.

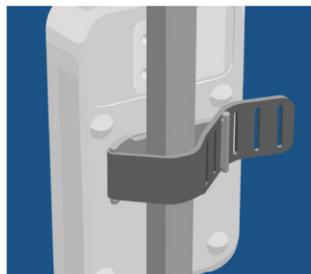
## Mounting ReddyPort Controller to a ventilator



**STEP 1:** Orient mounting bracket horizontally or vertically. Loosen screw (if necessary).



**STEP 2: STRETCH** strap around rail or handle.



**STEP 3: INSERT** "prongs" of mounting bracket into appropriate strap opening to securely attach controller.

## Using ReddyPort Microphone and Controller



**STEP 1: GUIDE** ReddyPort Microphone through elbow with magnetic connector facing downward.



**STEP 2: ATTACH** magnetic side of ReddyPort Data Cable to microphone connector. The connector will only attach one way. If it is not connecting, simply switch its orientation.



**STEP 3: RUN** data cable along top of circuit and using tubing clips provided, "snap" data cable into place. It is recommended that the final tubing clip be placed ~ 3-5" from the distal end of the circuit.

**NOTE:** Data cable can remain attached to the circuit when the microphone is not in use.



**STEP 3: PRESS** the power button on controller. The green LED light will illuminate. Adjust voice level utilizing up and down buttons on controller until the patient's voice can be understood

**NOTE:** The volume level default is set at the middle setting.



**STEP 5:** When the patient is finished talking, turn off controller utilizing power button, and unplug magnetic connector side of data cable from microphone. After data cable is unplugged, remove microphone from elbow, and place it into the provided microphone mount. Set it at the patient bedside or snap the microphone mount to a Philips Clean Clip Bracket Assembly to keep it safe from contamination.

**NOTE:** This is a single patient use device. Dispose of after use. **DO NOT** reuse.

Please refer to product Instructions for Use (IFUs) for more detailed instructions. For any inquiries contact ReddyPort at [1.801.899.3036](tel:1.801.899.3036) or email [info@reddyport.com](mailto:info@reddyport.com) To view our in-service video and IFUs visit [reddyport.com/resources](http://reddyport.com/resources)

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